

## Hong Kong Recreation Management Association

香港康樂管理協會

21/F, Tai Yau Building, 181 Johnston Road, Wanchai, Hong Kong

To : All Full Members / Corporate Members

From : LUK Chi-kwong, Secretary

Date : 1 March 2023

### Annual General Meeting

NOTICE IS HEREBY GIVEN THAT the Annual General Meeting (AGM) will be held on Saturday, **22 April 2023 at 6:15 p.m.** At **Grand Ballroom, 2<sup>nd</sup> Floor, Courtyard By Marriot Hong Kong Sha Tin, 1 On Ping Street, Shatin, N.T**

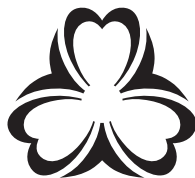
Please note that the current Executive Committee members: Mr WONG Tat-ming, Richard; Mr. HUANG Ling-to, Lester; Ms Joyce CHAN and Ms VUT Tsz Ying, Crystal will finish their term of office in this AGM. Nominations are therefore invited for the vacancies of the Executive Committee for the sessions 2023-2026. If you wish to make any nomination, please complete the attached Nomination Form and return to the registered office of the Hong Kong Recreation Management Association **on or before 12 April 2023.**

#### Agenda of the AGM:

1. To confirm minutes of the last Annual General Meeting
2. To receive reports:
  - a. from the chairman
  - b. from the treasurer
3. To elect members for the executive committee
4. To appoint auditor

#### Notes:

A full member may appoint a proxy to attend and vote on his/her behalf at the Annual General Meeting. The proxy form is valid only if it is deposited at the registered office of the Hong Kong Recreation Management Association at 21/F, Tai Yau Building, 181 Johnston Road, Wanchai, Hong Kong **on or before 6:15 p.m., 20 April 2023.**



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### NOMINATION FORM

1. I would like to make the following nomination. I have obtained the consent of the nominee who is willing to stand for election.
2. Self-nomination is welcome.

Nominee's Name

Membership No.

\_\_\_\_\_

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Proposed by: \_\_\_\_\_  
(BLOCK LETTER)

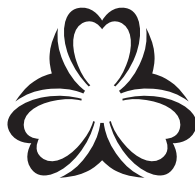
Signature: \_\_\_\_\_

Membership No.: \_\_\_\_\_

Date: \_\_\_\_\_

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### PROXY FORM

I (Mr./Ms)<sup>#</sup> \_\_\_\_\_ (name) of  
\_\_\_\_\_ (address) being

(a) Voting Member of the Hong Kong Recreation Management Association, hereby appoint

Mr./Ms<sup>#</sup> \_\_\_\_\_ (name of proxy holder) of  
\_\_\_\_\_ (address of proxy holder) as my proxy

to vote for me on my behalf at the Annual General Meeting of the Hong Kong Recreation Management Association to be held at 6:15 p.m. on 22 April 2023 (Saturday), and any adjournment thereof.

(<sup>#</sup> please cross out the inappropriate)

Date this \_\_\_\_\_ day of \_\_\_\_\_ 2023      Signature: \_\_\_\_\_

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#### PERSONAL INFORMATION COLLECTION STATEMENT

- i. "Personal Data" in this statement has the same meaning as "Personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
- ii. The Personal Data you have provided in this form may be used in connection with processing your appointment of proxy at the association's meeting and instructions. Your supply of Personal Data is on a voluntary basis. However, we may not be able to effect the appointment of your proxy and instructions unless you provide us with the relevant Personal Data.
- iii. The Personal Data you have provided may be disclosed or transferred by the association to its subsidiaries, its share register, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes.
- iv. You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by mail to [admin@hkrma.com.hk](mailto:admin@hkrma.com.hk).